Registration Information 2019-2020

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1.0 GENERAL

Generally, the hockey season runs from September to March. Depending on the division, players will participate in Evaluations, Team Placement or Try-outs which occur September and may go in to early October. The regular season is from late October ending at the end of February each year.

Playoffs run into March for divisions that participate in playoffs. Divisions that qualify for Provincials, will typically occur end of March, and may go in to early April. Participating divisions are Atom, Peewee, Bantam, Midget and JR.C.

1.1 Registration Dates

Registration will be from **July 2, 2019 – August 6, 2019**

NOTE: Registrations received after August 6th will be accepted based on availability and subject to a late fee for returning members.

1.2 Registration Systems

Hockey Canada has entered into a partnership with TeamSnap for registration. As of the 2019 registration season, Members will now register using the TeamSnap platform and the two systems will share the required data.

1.2.1 Hockey Canada Registration (HCR)

This is the system that is used by Hockey Calgary to support member registration, rostering, certification, etc.

To access the HCR, you will need your User Profile. You will continue to be able to access past copies of your invoice in the HCR. See **Section 4.0** for details on your user name and password.

1.2.2 TeamSnap Registration (TSR)

This is the system that members will use to complete the online registration. The registration link for TeamSnap will be provided on the website, or by the Registrar.

To access this system, you will need to create a 'User Profile' for yourself. You will continue to use this account to register in future years as well as to access copies of your invoice. See **Section 4.0** for details on your user name and password.

We **STRONGLY suggest** that when you create your user name that you use a **PERSONAL email address**. **User names can't be changed!**

TeamSnap System Requirements

The TeamSnap mobile apps are designed for iOS and Android devices and are not compatible with Windows Phone or Blackberry. TeamSnap can be accessed via a mobile web browser on non-iOS or non-Android devices.

Web

Supported Operating Systems:

- Windows 10 and above
- Mac OSX

Supported Browsers:

- **Google Chrome: latest version *RECOMMENDED***
- Mozilla Firefox: latest version
- Apple Safari: latest version
- Microsoft Edge: latest version

NOTE → ***Internet Explorer is not supported****.*

iOS

- iOS 10.0 or later. Compatible with iPhone, iPad, and iPod touch

How to check:

1. *Locate and open Settings*
2. *Tap General*
3. *Tap About*
4. *Note the current iOS version is listed by Version*

Android

- Android 5.0 or later

How to check:

1. *Open your device settings*
2. *Tap About Phone or About Device*
3. *Tap Android Version to display your version information*

1.3 What's NEW this year?

	New Registration System Hockey Canada has entered into a partnership with TeamSnap for the online registration. The system is new so please give yourself time to navigate through the new system to register your participants. We have also created an in-depth TIP sheet for your convenience. You will find the TIP sheet on the Registration tab.
	New Website We are excited to introduce our new website hosted by TeamSnap. This change also works in conjunction with the new TeamSnap registration and team portal used by the membership.
	Quadrant – Pay Change Structure No payment will be charged to players trying out for their respective Quadrant at the time they register with SW. **If you return to Southwest to play, FULL payment will be required immediately and must be paid in full prior to evaluating.**
	Boundary Changes On March 18, Hockey Calgary announced a decision on boundaries that was ultimately challenged in a court of law over recent weeks. On June 21, the courts have ruled that the Boundary decision as communicated by Hockey Calgary will be set aside for the 2019-20 season and remain status quo, with the caveat that any member associations who mutually agree to the decisions that affected their boundaries can move forward as planned.
	Timbits All Timbit games (Exhibition and Tournament) hosted by a Hockey Calgary team will be played in a cross-ice hockey environment (boards to boards, blue-line down) for the 2019/20 season. Teams will be permitted to participate in other tournament games played in a ½ ice environment. For more information see the announcement on the website.
	Novice Division All Novice kids will play half ice beginning with the 2019-2020 season. This includes combining 1st year and 2nd year players. This is the final phase of the Hockey Canada announcement in 2017 for this division. Beginning this season Hockey Calgary is also changing the number of divisions from 6 to 4
	Hockey Alberta Standardized Tiering As a member of Hockey Alberta, Hockey Calgary will be required to follow their tiering grid. Hockey Alberta made a few changes to this grid for the 2019-2020 season. **See Section 18.4 for details**

2.0 ELIGIBILITY

All members registering for the Southwest Hockey Association must meet eligibility requirements. Specific detailed information is available through Hockey Calgary.

- All members must be 5 to 21 years of age as of December 31st. Proof of age must be provided upon request.
- All members must be permanent residents as defined in our boundaries and must live there with one of their parents or legal guardians OR have an approved player release from Hockey Calgary. Releases must be submitted at the time of registration.
- "Proof of Residency" must be provided upon request as per the Playing Rules & Regulations of Hockey Calgary.

Proof of Residency can be requested at any time, not only at the time of registration, by Southwest Hockey or any of its Governing Bodies.

3.0 BOUNDARIES

You must register with the Association that has been assigned to your Community as per the Playing Rules & Regulations of Hockey Calgary.

The Southwest Hockey Association invites all players aged 5 to 21 (as of December 31st) that **live** in the following communities or has an **approved release** to come out and join in the exciting world of hockey.....

	Bayview		Millrise		Silverado
	Braeside		Oakridge		Somerset
	Bridlewood		Palliser		Southwood
	Canyon Meadows		Pump Hill		Tsuut'ina
	Cedarbrae		Shawnee Slopes		Woodbine
	Evergreen		Shawnessy		Woodlands
	Haysboro		** Hockey Calgary Approved Release **		

For details you can visit **http://www.hockeycalgary.ca/associationList.php**

***Note**: "Proof of Residency" must be provided upon request as per Hockey Calgary's Rules and Regulations. Failure to do so could result in the player's suspension and or removal from the Association.*

4.0 USER NAME & PASSWORD

Once you are at the TeamSnap system login page you will complete one of the following steps;

4.1 Returning Members

Enter your **Username** and **Password** that you used to create your profile.

Your username would be the email address you entered when you created your account. If you have changed your email address that's okay, you will still need to enter the email address that you used to create your profile.

4.2 New Members

You will need to set up an account with a username and password. **Please retain this information for future use. Southwest does not have access to your TeamSnap account information!**

We **STRONGLY suggest** that when you create your user name that you use a **PERSONAL email address**. **User names can't be changed!**

4.3 Forgot "User Name or Password"

User Name – Your user name is likely your email address.

If you have changed your email address, the email address you entered originally will still be your User Name.

An email *does not have to be active* to be your user name.

User Names can't be changed!

Password - If you have forgotten your password, you can retrieve it from the system. **If** the email address that you used to create your profile is still an active account. For this reason, this is why we **STRONGLY** suggests that you use a **PERSONAL email address** when creating your account.

If you are still having problems, then **you will need to contact TeamSnap for assistance** as SWH does NOT have access to assist with your account.

5.0 FEE SCHEDULE

DIVISION Age as of December 31, 2019	YEAR OF BIRTH	FEE
Cubs (1x/week)	No program in 2019	n/a
Timbits/Initiation (2x/week)	**2013-2014**	**$775.00**
Novice	**2011-2012**	**$1025.00**
Atom	**2009-2010**	**$1125.00**
Peewee	**2007-2008**	**$1225.00**
Bantam	**2005-2006**	**$1250.00**
Midget	**2002-2004**	**$1250.00**
JR C	**1998* 1999-2001**	**$950.00**
>>>> SOUTH CALGARY HOCKEY HOUSE LEAGUE PROGRAM <<<<		
Novice	**2011-2012**	**$700.00**
Atom	**2009-2010**	**$700.00**

**JR C – 1998 – there is a maximum of 4 per team and specific rules apply for acceptance.*

Fees include; Team photos (SportsMate), Game Socks ('home' & 'away' for Novice to JR C), and 1 pair of socks for Timbits. House League socks are provided by the League Sponsor. Ice rentals (games & practices), officiating costs, Hockey Calgary, Hockey Alberta & Hockey Canada player fees, insurance, coaching certifications, evaluations, and administrative costs.

There is a non-refundable admin fee of $100.00

NOTE: If you are switching between the Community and House League programs after you have registered there is a $50.00 Program Change Fee. There will be a $50.00 administration fee on all Returned Cheques.

6.0 LATE REGISTRATION

The **late fee for the 2019-2020 season is $200.00 PER player** for returning members and will go into effect August 7, 2019 at 12:00am.

7.0 FINANCIAL ASSISTANCE

There are programs available to assist families with the financial cost of registration. You must apply and qualify for these financial assistance programs. It's important for you to **register EARLY** so that you have full access to ALL financial assistance opportunities. If you are not sure about something "please" contact the Registrar as soon as possible.

Families must pay the difference between the value requested in the program and the total registration fee.

To complete a registration and apply for Financial Assistance, follow these steps:

1) **Complete the online registration in TeamSnap**
   a. When you get to the invoice step you will be able to select the FESP option that will credit your invoice the $700 application amount; pending your application approval.
   b. By selecting the FESP Financial Assistance Program Option and accepting the resulting credit towards registration fees, you agree that you believe you are eligible for this financial assistance.
   c. Should you not receive the maximum financial assistance as adjusted, you agree that you are responsible for the remaining fees owing by the Association deadlines and will work with the SW Registrar regarding payment.
   d. **You must complete the FESP application within 48 hours of completing the registration or the $700 will be added back to the invoice.**

2) **Fill out the online FESP application managed by Hockey Calgary**
   a. When you complete the online form, you will receive an auto email from Hockey Calgary.
      i. **Be sure to check your 'junk mail' for the automated email.**
   b. Your application will not be considered until you are **registered** with Southwest Hockey.
   c. **It is the responsibility of the member to follow up with the Hockey Calgary Registrar regarding the status of your FESP application. The Hockey Calgary Registrar can be reached at pam.douglas@hockeycalgary.com**
   d. Visit the Hockey Calgary website to fill out the online form at; https://www.hockeycalgary.ca/registration/flames-even-strength-program

3) **Contact the SW Registrar regarding the balance owing**
   a. Once you receive the auto response from the Hockey Calgary Registrar;
   b. **It is the responsibility of the member to follow up with the Southwest Registrar regarding payment arrangements for the balance owing, if required.**
   c. **Email Southwest Registrar** at registrar@southwesthockey.ca
   d. **Subject Line: FESP - Insert Last Name, First Name**

It's important for you to register early so that you have full access to ALL financial assistance opportunities. If you're not sure about something "please" contact the SW Registrar ASAP.

You can access either of the following programs;

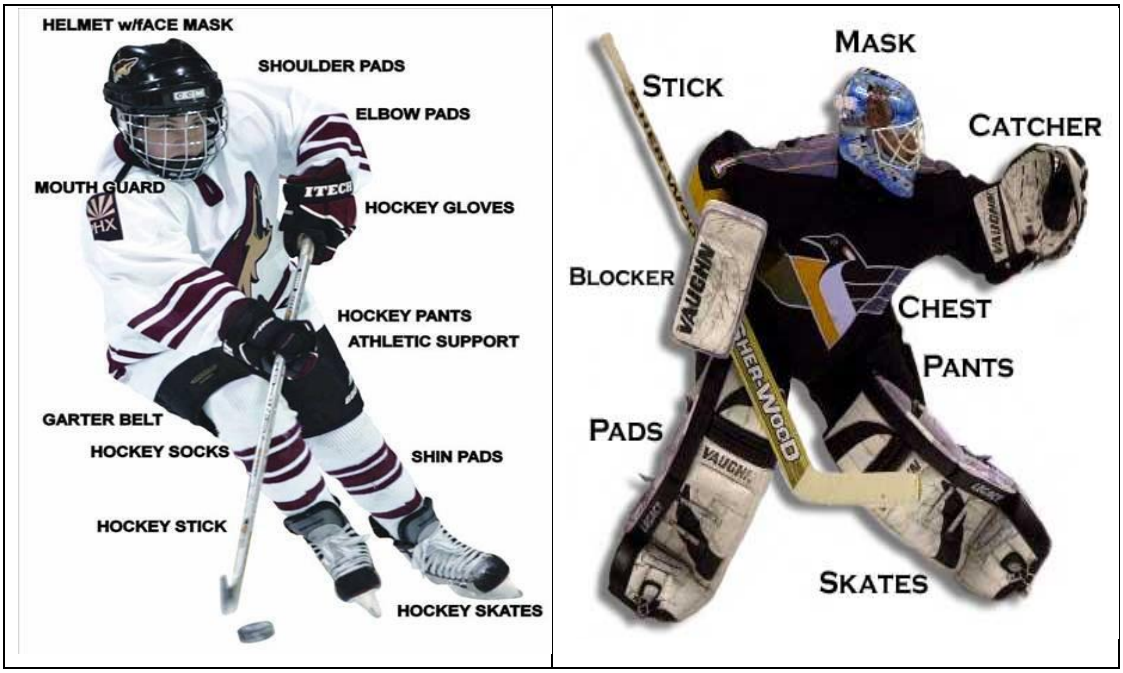
1) The Flames Even Strength Program – visit the **Hockey Calgary** website for details.
2) Comrie's Equipment Bank – this program is available **after** you have been **approved by Hockey Calgary**

All applications and registrations must be completed in FULL and submitted to the Southwest Registrar no later than August 7, 2019 or you are NOT considered fully registered.

8.0 EQUIPMENT

Full equipment is always mandatory! It is important to wear your equipment properly and to keep your equipment clean.

Visit Hockey Calgary's website https://www.hockeycalgary.ca/resources/equipment-care for assistance in understanding your equipment needs.



9.0 RESPECT IN SPORT (RIS)

The **RIS is a mandatory program** under the Playing Rules and Regulations of Hockey Alberta and Hockey Calgary. One parent or guardian must complete this **1-hour online** program **BEFORE registering**. There is a nominal cost to the program and no pre-registration code is provided.

Hockey Alberta has instituted **re-certification of the RIS program every 4 seasons**, as of the 2018-2019 season, with the goal of continuing education. Valid certification is required **PRIOR to registering**.

There is much more to 'Respect in Sport' then just dealing with poor behavior and the Respect Group continues to update their program to include such important topics as:

- Cyber Bullying
- Concussion Management
- Long Term Athlete Development

Families must complete this course or re-certify PRIOR to Registering with Southwest Hockey

Your registration will be considered <u>"incomplete"</u> if you do not have a <u>valid expiry date</u> on your Respect in Sport certificate at the time of your registration.

When you first enter the RIS system, you will be required to create a profile. Be sure to enter all your children; using their legal first and last name; who you will register to play hockey in the <u>CHILD MANAGEMENT</u> section as this will get uploaded into their HCR account.

9.1 NEW Members

If you are a new member to the SWHA you will need to complete this program for ***parents***.

Visit the "Parent>Registration" tab on the website & follow the instructions for completion.

9.2 How to retrieve your RIS number

If you need to retrieve your RIS number, it is easy to do.

Log into the Hockey Alberta site at **https://hockeyalbertaparent.respectgroupinc.com/secure**

At the bottom of the page **<u>click "Look-up your Certification Number?"</u>**

Enter the name and date of birth of the *<u>person who took the course</u>* and it will give you your certification number.

9.3 How to "Add a Child"

In order for your certificate number to automatically upload to your child's account you must have entered your child's information into the "child management" section of your RIS profile. For a step by step process visit the website under the **"Parent>Registration"** tab.

9.4 HELP DESK for RIS number

SWHA does not have access to this information on your behalf.

To contact the Respect Group Inc. Help Desk:

Help Desk Email: info@respectgroupinc.com

Respect Group Help Desk support is available 24/7
Help Desk Toll-Free Contact: 1-866-945-9906

10.0 METHOD OF PAYMENT

If you want your player to be **fully registered immediately** the easiest way to accomplish this is to register online and pay by credit card or Visa Debit.

10.1 Credit Card – Visa / Mastercard

Option 1 – Credit Card - Payment in FULL

Register online and make a onetime full payment on your credit card. This is the default payment.

Option 2 – Credit Card - PAYMENT PLAN

You can make a maximum of **3 payments** on this plan. The **EARLIER you register, the more opportunity you have for smaller monthly payments!!**

$300.00 is due immediately upon registering until the late fee date. The remainder of your fees will be divided into equal monthly payments.

August 7th the immediate deposit payable is $625.00

Payments are processed on the 1st day of each month.
All members using the payment plan will be fully paid by September 1, 2019

To help you understand we have outlined some examples;

Payment Plan #1
If you register **between July 2 and July 31** – your fees will be charged in 3 payments. $300.00 down immediately and 2 equal payments for the balance owing (AUG 1 & SEP 1).

Payment Plan #2
If you register **between August 1 and the Late Fee date (AUG 6)** – your fees will be charged in 2 payments. $300.00 down immediately and the balance of the payment on SEP 1st.

Payment Plan #3
If you register **between Aug 7 and August 30** – your fees will be charged in 2 payments. $625.00 down immediately with balance billing on SEP 1st.

Payment Plan #4
Beginning Sept 1st full payment is required at time of registration.

Registrations received AFTER August 6th will be accepted based on availability and subject to a late fee of $200.00 PER PLAYER, for returning families.

10.2 Money Order / Cash / Honorariums

If you wish to use this method, **FULL payment is required by August 15th.** You may make as many payments as you like – as long as the **LAST and FINAL payment is received by August 15th**.

Payments made this way require an **immediate deposit of $300.00** before your registration will be processed.

After the late fee date an immediate deposit of $625.00 must be paid before your registration will be processed.

For these methods of payments please **arrange drop off only with the** Administrator. **Do not send via Canada Post mail!** We do not accept any responsibility for lost money orders cash, or honorariums. The Administrator can be reached at admin@southwesthockey.ca

NOTE: All **approved Honorariums** have already been applied to your account as a credit. When you register it will show on your invoice and you will then be able to use the pay by credit card or payment plan for the balance owing. If you believe you are entitled to an honorarium and it is not on your account, complete the registration via credit card and contact the Registrar. This way a credit can be given automatically back to the account, if required. ***Honorarium credits are non-transferable and non-refundable.***

11.0 HOW TO REGISTER

Beginning in July register online by clicking "Parents > Registration" tab at the top of the home page and follow the instructions. **Online is the only method of registration.**

Visa, Mastercard, Visa Debit, Money Order & Cash. **Money Orders are payable to: Southwest Hockey Association**.

- If you want to use the **Credit Card "Payment Plan"** you **must click the 'OFF' button to the 'ON' position. PAY IN FULL – is the default option! Refer to the Tip Sheet on the website.**
- If you are having system problems refer to the tips in **Section 1.2.2**
- **A detailed TIP sheet on how to register is on the website on the Registration tab to assist you.**

NEW → You require your HCR ID in order to start the registration process. There is a step by step guideline on the website for the "How to Register in TeamSnap".

12.0 CUBS

SWH will not be operating the Cubs program in 2019-2020 season.

13.0 TIMBITS

The Timbits Program is a mandated program in Calgary for 5 and 6-years old. The program focuses on skill development and the **FUNdamentals** of the game for the players, coaches and parents. The Timbits Program and its Rules and Regulations are all outlined on the Hockey Calgary website.

Typically, Timbits Junior are made up of players who are 5-years old and the Timbits Senior are 6-years old. However, it is possible to have either age in each category. Decisions for placement are determined through a simple evaluation process in September.

Hockey Canada announced mandatory ½ Ice Hockey for the Initiation Program (Timbits) starting in the 2017-2018 season across all Minor Hockey Associations in the country. The Initiation Program provides children the opportunity to learn fundamental movement and fundamental sport skills in a quality sport program tailored just for them. **Why Cross-Ice Hockey?? Shrink the Rink - Reduce the Space, Increase the Pace!** More Puck Touches (2x Greater). More Completed Passes (5x Greater). More Shots on Goal (6x Greater). Better Ice Utilization. More players active during ice session. Increased competition for all players. Fun for All!

To read Hockey Calgary's announcement on the changes for the Timbit/Initiation program **CLICK HERE**.
To review the Hockey Calgary "Timbits Operational Manual" in its entirety **CLICK HERE.**

13.1 Jerseys & Equipment

Thanks to Tim Hortons, each player in Timbits receives a Timbits jersey that they get to wear for the season. The jerseys must be worn during each practice, game and tournament that the team takes part in. No name bars and or sponsor bars are permitted on the jerseys. Full Equipment is mandatory including a mouth guard. For equipment information see **Section 8.0**.

13.2 Guidelines on Schedules

This scheduling information is provided to give families a scheduling guideline. The Association reserves the right to alter the guidelines to meet the program requirements.

JR Timbits –

- Ice times are 45 minutes to 1.25 hours
- Ice times are mainly held at Cardel Rec South (CRS) or Oakridge (OAK) arenas
- Weekend ice times will start between 6:30am - 9:30am
- Weekday ice times will start between 4:00pm – 6:00pm

SR Timbits –

- Ice times are 45 minutes to 1.25 hours
- Ice times are mainly held at Cardel Rec South (CRS) or Oakridge (OAK) arenas
- Weekend ice times will start between 6:30am - 9:30am
- Weekday ice times will start between 4:00pm – 6:00pm

13.3 Games

No games and or tournaments are permitted before a specified date as set by Hockey Calgary. The following is the approved game breakdown as communicated by Hockey Calgary;

Junior Timbits	**Senior Timbits**
▪ Max of 16 games ▪ No games before November 30th	▪ Max of 20 games ▪ No games before November 15th

13.4 Timbits Jamboree

The Timbits Jamboree is taking place **March 14, 2020.**

Each year Hockey Calgary puts on a Timbits Jamboree. This event is a celebration of Timbits hockey and its attributes. The Timbits Jamboree is a family orientated day where families can enjoy the success of the season. Each player who attends the Jamboree receives their Timbits Medal, honoring each player for a job well done as well as a gift from Tim Hortons.

13.5 Timbits Learn to Play Hockey Program

The "Learn to Play" program is run by Hockey Calgary and will be held **August 26–30, 2019** at Max Bell Arena. Thanks to Tim Horton's sponsorship with Hockey Calgary there is **no cost to parents, participants and/or coaches** to take part in this event.

The purpose of this program is to educate parents and coaches on the importance of skill development, while introducing first time players to the game of hockey.

If this is the **first year you are playing Timbits**, regardless of age, you can take part in the Timbits Learn to Play Hockey Program. Watch closely for the registration information that will be sent to **fully registered players** late July or early August. You will want to respond quickly once you receive the information as the program **fills up fast!!**

14.0 SOUTH CALGARY HOCKEY HOUSE LEAGUE (SCHHL)

The South Calgary Hockey House League will run in Novice and Atom. If you are interested in this league, then register early to avoid disappointment as **there is a limited number of spaces** available. The registrations for this league are on a '*first come, first **completed** registration'* basis.

Southwest Hockey is excited to be part of this league in conjunction with 4 other Associations; Blackfoot, Bow Valley, Lake Bonavista and Midnapore Mavericks.

Program runs from **October 21, 2019 to March 1, 2020**

- No activities will take place on the following;
  - November 5-11, 2019 (Remembrance Day)
  - December 16, 2019 – January 5, 2020 (Christmas Break)
  - February 10-17, 2020 (Family Day)

The SCHHL will register a maximum of;

- Novice – 8 team maximum with 19 players/team
- Atom – 8 team maximum with 19 players including 1 or 2 goalies/team

14.1 How to Register

When you register online be careful to select the "**HOUSE LEAGUE**" option available within your division. See **Section 11.0** of this document for details on how to register.

14.2 Refunds

See **Section 20.0** of this document for details.

14.3 Community Hockey vs House League Hockey

Here are a *few* things to highlight some differences;

Community Hockey	House League Hockey
Evaluate in September & players are tiered based on skill & then placed on a team	Evaluate & divided up into **balanced teams**
No set schedules	**Have set schedules** within the SCHHL Guidelines
Are permitted to fundraise	**Not** permitted to fundraise
May have a Volunteer Bond (per Association)	**No** Volunteer Bond
May purchase additional ice for exhibition games or additional practices	**Not** permitted to pick up additional ice times
Allowed to participate in tournaments	**Not permitted** to participate in tournaments
Novice to JR C participate in Minor Hockey Week	Do **not** participate in Minor Hockey Week
Atom to JR C participate in City Playoffs	Do **not** participate in City Playoffs

A comprehensive **document** has been created on this league. **Please refer to the "PARENTS" tab on the website then click "Registration > HOUSE LEAGUE"** for all the details.

Note*:* We reserve the right to cancel the SCHHL in certain divisions if we do not meet the minimum requirements. Players would have the option to move programs or 100% of the fees paid to date will be refunded if we cancel the division.

15.0 BODY CHECKING vs NON-BODY CHECKING

Body Checking vs NON-Body Checking is applicable only in the Bantam and Midget divisions.

During the registration process you will be asked if you would like to try out for a Body Checking or Non-Body Checking team? The number of teams that SW registers in the checking divisions will depend on total number of players registered.

Your interest to try out for a body checking team does not guarantee a spot on these teams.
Please note: if you are not successful in your bid for a checking team then you will be playing in a non-body checking division.

Depending on registration numbers, those who chose to play Non-Body Checking may not take part in the evaluations process and may automatically be placed on our bottom Bantam Team.

Please see our Evaluations Policy and Guidelines for more details.

15.2 BANTAM Checking Clinic

Checking Clinics are mandatory for all **1st year** Bantam players. Players only ever need to attend a clinic once. There is no cost to attend the clinic, which is run by Southwest Hockey.

Dates for the Bantam Checking Clinic will be held between September 6 – September 8.
Registered Bantam players will be contacted and provided the specific information on how to register for the clinic.

If you have already attended a Bantam clinic over the Spring/Summer, then you will be asked to provide the proof of attendance, to the Administrator.

If you have questions regarding the clinic, please contact the Development Coordinator at development@southwesthockey.ca.

16.0 JR. C

Registration is open to those within Southwest boundaries and for those whose 'Home' Association does not offer a program in this age category. We understand that having a set schedule is advantageous to this age category, so we have attempted to provide this.

If there is not enough interest, or other factors determine that we are unable to host a team this season, we will work with Hockey Calgary to assist in finding places for registered players to still play JR C.

If we are unable to host a team then 100% of the fees paid to date will be refunded.

16.1 Payment Details

Payments can be made by Cash, Money Order or Credit Card. Register early and take advantage of

the credit card monthly payment plan. See **Section 10** for all payment details.

Note: The sooner you register, the smaller the monthly payments. The last payment is due September 1st.

16.1.1 Refunds

See **Section 20.0** of this document for details.

16.2 Practices

Practices will be;
Thursdays
9:15 – 10:15pm
Cardel Rec South

SWHA reserves the right to make changes as required.

Practices will only be on Thursdays. There will be a total of 13 practices. The practice dates will be set for the season after the game schedule has been received from Hockey Calgary.

16.3 Try-Outs

Try-Outs will occur over two ice sessions on SEPTEMBER 29th & OCTOBER 2nd

The Evaluation Coordinator will provide specific information directly to **fully registered players by SEPTEMBER 20th**. Registered players must participate in a minimum of 1 tryout session. If players are trying out with their respective Quadrant team, and are registered with Southwest Hockey, then a spot will be held for you until the start of the Southwest Hockey Try-outs.

Placement is not guaranteed for players who are still with the Quadrant, after Southwest Hockey has concluded Try-outs. If a player previously was trying out with a Quadrant team, then they must have been released by that team or advise that team that you are now choosing to participate in JR C Try-outs.

As per the Hockey Canada playing rules a player cannot try-out for more than one team at a time.

A player must be properly released from the initial registration. Violations of this provision will result in the immediate suspension of the player as per Hockey Canada rule F29.

There is a $100 Try-out fee.

The Try-Out fee goes towards the registration fee for successful players. If a player is released by the team because of the Try-outs a refund would be provided for fees paid to date, while withholding the Try-Out fee.

No additional Admin Fee will be charged to players released because of the Try-Out. The SW Registrar will assist players who do not make the team in finding alternate teams still looking for players. Once a player has made the team then the regular Refund Policy applies as per **Section 20.0**

16.4 Quadrant Tryouts

Players that are trying out for Quadrant hockey (Buffaloes or Royals) **will be required to still register with Southwest**, in addition to registering with the respective Quadrant Association – **IF** you want to secure a spot with Southwest, in the event you return from the Quadrant Try-outs.

16.5 Respect in Sport (RIS)

It is a requirement of Hockey Alberta that all players have a valid "RIS" certification on their Hockey Canada player profile. It is acceptable that a parent completes the certification prior to the player being eligible for Junior. If there is no valid parent certification on file, then the player will be expected to take the course themselves. The RIS certificate requires re-certification every 4 seasons and must have a valid expiry date on it for the current season.

16.6 Overage

A maximum of 4 overage players can register per team **only** if they played with the same team the previous season. An overage player would be 21 years of age as of December 31st of the current playing season.

17.0 QUADRANT TRYOUTS (AA or AAA Elite Hockey)

Southwest members based on the community you live in can try out for **either** the **Calgary Buffaloes Hockey Association** or **Calgary Royals Athletic Association**

www.calgarybuffaloes.ca

www.calgaryroyals.ca

The Community you live in determines which Quadrant Association you would be eligible to try out for. To see the boundaries for the Quadrant Associations please see the "Buffs / Royals" tab on the homepage.

Quadrant tryouts are only open to members who are in Bantam, Midget and JR.

Players wishing to try out for AA or AAA teams with either the Calgary Buffaloes or Calgary Royals **MUST also** register with the SWHA to secure a spot. **You must update the Registrar of your progress throughout your quadrant evaluation process.**

Choose the appropriate registration package during the registration process. **NEW!** No payment will be charged to players trying out for their respective Quadrant at the time they register with SW. **If you return to Southwest to play, then FULL payment will be required immediately and must be paid in full prior to registering.**

NOTE: Choosing the Calgary Buffaloes or Calgary Royals option in the Southwest registration process ONLY tells US of your player's intent; guaranteeing them placement within Southwest. **It does not register them with those organizations**. To contact one of the Quadrant Associations please visit the SW website "Parents>Registration" tab.

17.1 Refunds for Quadrant Members

See **Section 20.0** of this document for details.

18.0 WHAT'S NEW IN HOCKEY CALGARY

HOCKEY CALGARY

In our continued effort to improve, Hockey Calgary and our member Associations have been reviewing our programs to ensure we are meeting the needs of our members. At this same time the governing bodies of Hockey Canada and Hockey Alberta have announced changes that will affect the way programs are offered in Calgary and across the country. As we get set to open registration for another season, below is a list of some of the major changes that will take place for the upcoming **2019-20 season**:

18.1 Novice ½ Ice Hockey

- All Novice players will play ½ ice effective the 2019/2020 season
- The combined age category of Novice will operate with a 4-Tier structure and will continue regionally with North and South divisions
- All players (2011 & 2012) will play in a ½ ice hockey environment similar to the Minor Novice structure from the 2018/19 season. Topline structure of the game format will remain as follows:
    - Only 2 teams will be scheduled per each game slot
    - Teams will play split squad, ½ at each end
    - Games will be played 4 on 4 (plus goalies)
    - Line changes will be on the buzzer (90 sec)
    - No off-sides, no icings
    - 1 official at each end
    - Blue Puck
    - Small Nets (3'x4'), if available
    - Hard Boards, if available
    - No statistics or scores will be posted

18.2 Timbits/Initiation

- Continue with single year age categories of Jr. Timbits (2014 born players) and Sr. Timbits (2013 born players)
- All Timbit games (Exhibition and Tournament) hosted by a Hockey Calgary team will be played in a cross-ice hockey environment (boards to boards, blue-line down) for the 2019/20 season. Teams will be permitted to participate in other tournament games played in a ½ ice environment
- Similar to Novice, rosters will be sized (17-19) and games will be played split squad. Topline structure of the game format will be as follows:
    - 2 or 3 teams each per game slot
        - 2 Teams – the neutral zone (between the blue lines) will be used as a developmental zone for coaches to work with players between shifts.
        - 3 Teams – the neutral zone (between the blue lines) will be used as a 3rd gameplay surface.
    - Bumpers will be split between blue lines
    - Teams will play split squad
    - Games will be played 4 on 4 (plus goalies with no equipment)
    - Line changes will be on the buzzer (90 sec)
    - No off-sides, no icings
    - No officials
    - Blue Pucks

You can visit the Southwest website to read the official announcement.

19.0 REGISTRATION RECEIPTS

Registrants have the ability to print receipts from your TeamSnap account under the My Registrations section of the My Clubs & Leagues Dashboard.

To print a receipt for a TeamSnap Registration follow these steps:

1. Login to TeamSnap from a web browser with the account that was used to submit the registration
2. On the My Clubs & Leagues Dashboard go to My Registrations
3. Click the **View Receipt** link for the registration
4. Click the Print Receipt button

Completed registrations will remain on under "My Registrations" for **one year** after completion. Registrations cannot be removed from My Registrations prior to one year and registrations cannot be brought back after the one-year expiration. **For this reason, it is advised to print receipts prior to the registration dropping off of the dashboard.**

20.0 REFUND POLICY:

The Administration fee is $100.00 non-refundable.

Situations will arise where families chose to or are required to withdrawn from the Southwest Hockey Association (SW) for a variety of reasons. We understand that this will happen and have taken the time to formalize our policy surrounding this.

It's important to note that team placement is not a valid reason for withdrawing.

20.1 Withdrawal Process

1) Complete the withdrawal form on the website
    a. Once this notification is received SW will withdraw the member from the Hockey Calgary database
    b. Effective immediately the member is no longer permitted to participate in any future SW ice times or activities, no exceptions.
    c. It is the responsibility of the member to follow up with the Director of Volunteers at volunteers@southwesthockey.ca regarding your postdated cheque for your volunteer bond.
    d. TTN Members must also email kyle.dodginghorse@tsuutina.com to advise that you have completed the withdraw form.
2) The Registrar will notify you once the withdrawal process has been completed for SW with Hockey Calgary. Once a player has fully withdrawn, they are not permitted to register again until the following season. This is known as the "waiting period".
    a. If there are unique circumstances, SW may choose to waive this waiting period requirement depending on time of year and/or direction from Hockey Calgary.

Note: The time and date stamp of when the form is submitted requesting the withdrawal, will be used to determine the applicable refunds, where necessary.

20.2 Refund Policy

Full refunds less a $100 admin fee will be issued for any member choosing to withdraw up to one day prior to your division's evaluation start date.

Once your division's evaluation has begun SWH will apply the following administrative fees for member refunds:

- Withdrawal during evaluations: 50% withdrawal fee will be charged on top of the $100 admin fee
- Withdrawal after your division's evaluations are completed: 100% non- refundable

For Credit Card or Visa Debit payments, the refunds will be provided back to the Credit Card or Visa Debit account.

Refund cheques are only made payable to the person identified on the invoice, unless the notes indicate that the payment was provided by someone different.

20.3 Quadrants (Buffs & Royals)

It is **YOUR** responsibility to advise the Registrar by **completing the withdrawal form** on the website that your child will be playing with the Buff's or Royals for the current season.

All quadrant players receive a 100% refund from SW of fees paid to date. If you paid by Credit Card or Visa Debit either in full or on the payment plan a 100% refund of fees received will be returned to your Credit Card or Visa Debit account.

20.4 Program Cancellation

If the Association is forced to cancel a program due to lack of participation or any other reason a 100% refund would be provided.

For Credit Card or Visa Debit payments the refunds will be provided back to the Credit Card or Visa Debit account. Refund cheques are only made payable to the person identified on the invoice, unless the notes indicate that the payment was provided by someone different.

Southwest reserves the right to review and adjust withdrawal fees based on individual circumstances including but not limited to health-related circumstances, relocations etc.

21.0 REGISTER NOW

Did you review ALL the registration information?

- ✓ I have reviewed this Registration Document
- ✓ As a condition of registration, I have reviewed and understand;
  - SW has a Volunteer Bond Program
  - the mandatory requirements of the Respect in Sport – Parent program
  - the "Residential Qualifications" as outlined by Hockey Calgary

Before you begin; you have;

- ✓ Located the detailed **TIP sheet on how to complete the online registration in TeamSnap.**
- ✓ Located the **Hockey Canada ID #** for all participants you will register.

Both items can be found on the website under Parents >Registration or CLICK HERE

If you are ready to begin return to the **"Parents > Registration"** and click the correct statement……