

Southwest Hockey Association

Volunteer Bond – F.A.Q



1. What is NEW or UPDATED this season, for 2020 / 2021?

- a. **House League:** With the SCHHL Program coming back in-house, House League teams have been included in the SW Hockey Volunteer Bond Program. The bond and minimum number of hours is less than what is required for the Community Hockey Program.
- b. **Association Approved Roles:** Additional roles have been added. Refer to **Section 39** of the SW Hockey Policies and Procedures; for volunteer opportunities.

2. Why is there a Volunteer Bond?

- a. Many of our members are unaware of just how much volunteer work and fundraising is necessary in order to operate a quality hockey program for the kids. The decision was made when it was realized that some families had to take on multiple jobs / tasks; because no other families would step up to help.

3. Who decided we needed a Volunteer Bond?

- a. The SW Hockey Board of Directors made this decision.

4. How much is the Volunteer Bond, for the Community Hockey Program?

- a. **\$350, per family, per year.** A postdated cheque is due, along with the Agreement Form **AT** your player(s) 1st evaluation session.

5. How much is the Volunteer Bond, for the House League Program?

- a. **\$200, per family, per year.** A postdated cheque is due, along with an Agreement Form **AT** your player(s) 1st evaluation session.

6. I have children participating in BOTH the House League and Community Hockey Program. Am I required to fulfill both Volunteer Bonds?

- a. No. If you have players that are registered for **both** programs, families **must** fulfill the requirements for the Community Hockey Volunteer Bond Program only.

7. Can I pay my Volunteer Bond with Cash or Money Order?

- a. No. Cash and Money Orders are **not** accepted as the “post-dated” Volunteer Bond payment. Payment must be by postdated cheque **only**, and made payable to: Southwest Hockey Association.

8. How much time is required in order to earn my bond?

- a. With regards to the fulfillment requirements for both the Community Program and the House League Volunteer Bond Program, refer to **Section 13**, **Section 39** and **Section 40** of the SW Hockey Policies & Procedures. This manual can be found on the website at: www.southwesthockey.ca

9. What are ‘Full’, ‘Partial’, and ‘Hourly Tracked Credits’?

- a. Each volunteer job is assigned a ‘Full’, ‘Partial’, or ‘Hourly’ Tracked Credit. Volunteers can fulfill their bond in one of the four noted Credit Options, in the chart below.



- b. To learn more about which positions fall within each of the Credit Option categories, refer to the Policies and Procedures; **Section 39** and **Section 40**.

Credit Options	Credit Assignment
Option 1	Full Credit
Option 2	Partial Credit (x2)
Option 3	Partial Credit + 8 Tracked Hours
Option 4	15 Tracked Hours

10. What roles are available?

- a. The official list of Association Approved Roles is listed in Section 39 of the SW Hockey Policies and Procedures. This manual can be found on the website, under the About Us tab.
- b. Additional opportunities may come available throughout the season and will be posed to the website and / or emailed to the members.

11. I have a skill or service that I may be able to offer to Southwest Hockey in lieu of my bond. Who would I discuss this with?

- a. Contact the Director of Volunteers at: volunteers@southwesthockey.ca to discuss.
- b. Approval must be given by the Director of Volunteers **BEFORE** the skill / service is permitted. Failure to gain permission **PRIOR** to the skill / service being provided will **not** go towards the Volunteer Bond fulfillment, and the family will be responsible for fulfilling their bond in another Association Approved Role.

12. I don't want to volunteer, or I'm really busy. Do I have to volunteer?

- a. No. You can 'opt-out' of volunteering. Simply submit the Volunteer Bond Agreement Form, along with the postdated cheque **dated for today's date**, and either \$350 for the Community Program or for \$200 for the House League Program payable to Southwest Hockey Association.
- b. Then submit to the Director of Volunteers, and the cheque will be deposited.

13. Can I 'Opt-Out' at the time of Registration?

- a. No. All members are to bring a cheque to their first evaluation, and submit the postdated cheque along with the Agreement Form at that time.
- b. If you wish to 'Opt-Out', then your cheque should be dated for today's date, and your cheque will then be deposited.

14. I 'Opted-Out' at the time of Evaluations, and now I'm volunteering. What happens now?

- a. Notify the Director of Volunteers to ensure that what you have volunteered for is an **ACTUAL** Association Approved Role. If it is an approved role, you will receive a registration credit (minus any applicable fees), for the next hockey season. A refund will **NOT** be issued.



15. I don't skate, but would love to help out. What can I do to help?

- a. Review the Association Approved Roles for the **MANY** off-ice opportunities. This list can be found in **Section 39** and **Section 40** of the SW Hockey Policies and Procedures.

16. We don't really understand the game of hockey. How can we volunteer?

- a. Review the Association Approved Roles for the **MANY** non-hockey related essential roles. This list can be found in **Section 39** and **Section 40** of the SW Hockey Policies and Procedures.

17. I don't want to provide a cheque for the Volunteer Bond.

- a. The Volunteer Bond is a **MANDATORY** component of registration, for **all members** and does not in any way exclude families from volunteering with their player(s) team(s). The Volunteer Bond and postdated cheque, along with the Agreement Form will be required at the time of evaluations.
- b. Southwest Hockey reserves the right to carry forward the outstanding balance for families that have not met the requirements of the Volunteer Bond Program; as per the Policies and Procedures.
- c. Families who have not fulfilled the requirements of the Volunteer bond Program by the end of the season, would be defined as a 'Member not in good Standing', as per the Policies and Procedures; and, will not be able to complete registration for the next season until the outstanding Volunteer Bond has been paid.

18. If I do not fulfill the Volunteer Bond, will my cheque be deposited?

- a. Yes. Volunteer Bond cheques will be cashed the first week of March of each season for members who have not fulfilled the Volunteer Bond requirement.
- b. If an approved opportunity presents itself between February 15th and March 31st of the current season, **YOU MUST** inform the Director of Volunteers of your intentions to volunteer; **before February 1st** so that the extension can be granted and your postdated cheque will be moved to 'pending'; upon completion of your commitment between February 15th and March 31st.

19. If I am only able to complete a portion of the bond, will my cheque still be cashed?

- a. Yes. The full amount will be deposited. This is not a 'pro-rated' program.

20. There are no more roles on my team. What else can I do?

- a. Southwest Hockey has many opportunities that benefit the entire hockey program. Review the Association Approved Roles that are provided in the Policies and Procedures.

21. I know a person who is volunteer for two (2) roles that qualify for the Volunteer Bond (e.g. Head Coach for one team and Assistant Coach for another), this is not fair?

- a. Some roles of Southwest hockey require people to be "qualified and approved". There are certain certifications and requirements that must be met according to the rules of Hockey Calgary, Hockey Alberta and Hockey Canada. Therefore, in certain situations it may occur that one person is filling two roles.



22. Who is tracking my Volunteer Bond?

- a. **YOU** are responsible to track and report you own Volunteer Bond requirement to Southwest Hockey. The **Volunteer bond Time & Credit Form** is available from the website, and **MUST** be used to record your volunteer credit. This form **MUST** be submitted **BY February 15th** of the current season. This form can be submitted at any point during the season – as soon as your bond has been fulfilled.
- b. If an approved opportunity presents itself between February 15th and March 31st of the current season, **YOU MUST** inform the Director of Volunteers of your intentions to volunteer by February 1st, so that an extension can be granted and your postdated cheque will be moved to 'pending'; upon completion of your commitment between February 15th and March 31st.

23. How do I find out about available volunteer opportunities?

- a. Visit our website at: www.southwesthockey.ca and at the top of the page, click on **Parents > Volunteers > Volunteer Opportunities**. This section will show what opportunities are available.

24. When can I work off my volunteer bond for the current season?

- a. **June 1st to March 31st** of each season.

25. How do I get my Volunteer Bond Time / Credit form to the Director of Volunteers?

- a. Forms can be scanned to: volunteers@southwesthockey.ca or;
- b. Forms can be dropped off to Cardel Rec South Reception Office. Forms should be put in an envelope and properly labelled and addressed to the Director of Volunteers.
- c. Reminder: Time / Credit Forms can be submitted as soon as the Volunteer Bond has been fulfilled. You do **not** have to wait to submit on February 15th.

26. Where can I get more information?

- a. If you have familiarized yourself with **ALL** the information of the Volunteer Bond tab of the SW Hockey website, and the SW Hockey Policies and Procedures; and you still require assistance, then you can contact:

Director of Volunteers – volunteers@southwesthockey.ca

Assistant Director of Volunteers – asst-volunteers@southwesthockey.ca

