



**SOUTHWEST HOCKEY ASSOCIATION**

**2021 – 2022**

**REGISTRATION INFORMATION**

*[www.southwesthockey.ca](http://www.southwesthockey.ca)*

***‘MAKING HOCKEY FUN AND REWARDING,  
FOR ALL PARTICIPANTS’***



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## 1.0 GENERAL

Here is a brief overview of the hockey season, which usually runs from September to March.

Month	Description
September	Participants take part in evaluations: <ul style="list-style-type: none"> <li>Team Placements / Tryouts generally conclude end of September; with some divisions finishing early October.</li> <li>The CUBS Program does not require participants to be evaluated.</li> </ul>
October / November	Is comprised of: <ul style="list-style-type: none"> <li>Development Phase.</li> <li>Seeding Round Games for U9 to U18.</li> </ul>
November	During this month: <ul style="list-style-type: none"> <li>Seeding Round Games will continue.</li> <li>U7 Senior teams may begin playing games mid-month.</li> <li>U7 Junior teams may begin playing games end of month.</li> <li>Seasonal Break towards end of November till early December. This is an opportunity for a Tournament Window.</li> </ul>
December	Regular Season <ul style="list-style-type: none"> <li>Early December Regular Season Games start for U9 to U18.</li> <li>Seasonal Break towards end of December. This is an opportunity for a Tournament Window.</li> </ul>
January / February	Regular Season <ul style="list-style-type: none"> <li>Regular Season Games continue through the month of January and conclude towards end of February.</li> </ul>
February / March	City Championship Playoffs <ul style="list-style-type: none"> <li>Will begin end of February till mid-March. These will be scheduled for U11 to U18 Community teams.</li> </ul> Provincials <ul style="list-style-type: none"> <li>For teams that qualify for Provincials, these will take place mid-March till the end of March.</li> </ul>

### 1.1 Registration Dates

**July 1, 2021 – August 22, 2021**

**IMPORTANT**

**AFTER August 22<sup>nd</sup>** → Registrations will be permitted **BASED ON AVAILABILITY** and will be subject to a late fee for returning members. Refer to **SECTION 6.0** for late registration information.

### 1.2 Registration Systems

We use both the TeamSnap and Hockey Canada Registry Database to support our membership. Members use the TeamSnap platform to complete their registration, then the two systems work behind the scene to share required information.



### 1.2.1 Hockey Canada Registry (HCR)

This system is used by Associations and their governing bodies to support member registration, team rostering, certifications, etc.

### 1.2.2 TeamSnap (TS) Registration

This is the system that members use to complete online registration. Here are a few helpful points to note:

**IMPORTANT**

- The TS registration link will be provided on the website, or by the Registrar.
- 'User Profile'
  - To access the system, the member ('**Parent / Guardian**') will need to create a 'User Profile'.
  - This profile will be used to register in future years, and to access invoices.
  - **Do NOT create the profile with your child's name.**
- We **STRONGLY** suggest that when creating a username, that a **PERSONAL** email address is utilized.

Further information about usernames and passwords can be found in **SECTION 4.0**

### 1.2.3 TeamSnap System Requirements

The TeamSnap mobile apps:

- Are **designed for iOS and Android devices**.
- They are **NOT** compatible with Windows Phone or Blackberry.
- For non-iOS or non-Android devices, TeamSnap can be accessed via a mobile web browser.

Supported Operating Systems		Notes
<b>Web</b>	Windows 10 and above Mac OSX	<b>Only the latest versions of:</b> <ol style="list-style-type: none"> <li>1. <b>Google Chrome: Recommended</b></li> <li>2. Mozilla Firefox</li> <li>3. Apple Safari</li> <li>4. Microsoft Edge</li> </ol> <b>NOTE:</b> Internet Explorer is <b>NOT</b> supported
<b>iOS</b>	iOS or later Compatible with iPhone, iPad or iPod touch	<b>How to Check:</b> <ol style="list-style-type: none"> <li>1. Locate &amp; Open Settings</li> <li>2. Tap 'General'</li> <li>3. Tap 'About'</li> <li>4. Current iOS version is by 'Version'</li> </ol>
<b>Android</b>	Android 5.0 or later	<b>How to Check:</b> <ol style="list-style-type: none"> <li>1. Locate &amp; Open Settings</li> <li>2. Tap 'About Phone' or 'About Device'</li> <li>3. Tap 'Android Version' to display version</li> </ol>



## 2.0 What's NEW?

In a continued effort to improve, our governing bodies; Hockey Canada, Hockey Alberta and Hockey Calgary along with other member Association's review programs on an ongoing basis to ensure we are meeting the needs of our members. As we prepare to open for another season, here is a list of notable changes that will be in place for the upcoming 2021–2022 season.

<h1>What's New!</h1>	
<b>Academy U11 &amp; U13</b>	<p><b>EXCITEMENT IS BUILDING!</b> For the 2021-2022 season, SW Hockey is piloting an 'in-house' program for Div 1 – Div 3 participants that is geared to growing individual skill development.</p> <ul style="list-style-type: none"> <li>▪ Set days that will not conflict with association practices.</li> <li>▪ Guidance will come from certified, professional coaches.</li> <li>▪ Fall and Winter Program available.</li> <li>▪ More details about this program can be found on our website</li> </ul>
<b>CUBS Program</b>	<p><b>IT'S BACK!</b> Participants born in 2017 can join! There is a Fall and Winter program, both of which have set days and times. Participants from ANY community are welcome to join!</p> <ul style="list-style-type: none"> <li>▪ Check out <b>SECTION 13.0</b> for further details.</li> </ul>
<b>CUBS 'Intro' Camp</b>	<p>This 'Intro to Hockey' camp provides an outlet for beginner participants to gain some insight to the game of hockey. SW Coaches will teach the FUNdamentals of hockey through stationed drills; focusing on FUN and building confidence.</p> <ul style="list-style-type: none"> <li>▪ Further details can be found on our website.</li> </ul>
<b>Hockey Canada Database</b>	<p>The Hockey Canada Registration (HCR) database migrated to a <b>NEW</b> platform called HCR 3.0 Spordle. The new HCR 3.0 Spordle system REPLACES; eHockey and the Hockey Canada Registration 2.0 system.</p> <ul style="list-style-type: none"> <li>▪ Further details can be found on our website.</li> </ul>
<b>League Structure</b>	<p>Changes were agreed upon for the 2020-2021 season, but due to 'pandemic requirements', they were not implemented. Assuming there is a traditional season, Hockey Calgary will implement these changes for 2021-2022:</p> <ul style="list-style-type: none"> <li>▪ Seeding Round reduced to 4-weeks (5 weekends), getting teams to appropriate division sooner.</li> <li>▪ Regular Season is longer; and will start early December.</li> </ul>
<b>Payment Plan Extended</b>	<p>Registration payments will be extended to OCT 1<sup>st</sup> → for those who are registered by AUG 31<sup>st</sup>.</p> <ul style="list-style-type: none"> <li>▪ Check out <b>SECTION 11.0</b> for further details.</li> </ul>
<b>Power Skating U7 (SR) &amp; U9</b>	<p><b>MORE EXCITEMENT!</b> SW Hockey is PROUD to be providing an 'in-house' option for participants who are looking for extra on-ice training.</p> <ul style="list-style-type: none"> <li>▪ This program is open to participants with the following birth year: 2013, 2014 &amp; 2015.</li> <li>▪ Further details can be found on the website.</li> </ul>
<b>U7 Scheduled Games</b>	<p>Hockey Calgary will pilot the scheduling of U7 games; where U7 JR teams will be scheduled approximately six (6) games, and U7 SR eight (8) games.</p> <ul style="list-style-type: none"> <li>▪ Further details will be communicated to U7 Coaches and Managers.</li> </ul>
<b>U7 Set Practice Schedule</b>	<p>For the 2021-2022 season SW Hockey will pilot a more targeted '<b>set practice schedule</b>' for U7 teams.</p> <ul style="list-style-type: none"> <li>▪ U7 SR practices: Tuesday's &amp; Sunday's</li> <li>▪ U7 JR practices: Friday's &amp; Sunday's</li> </ul>



	<ul style="list-style-type: none"> <li>Check out <b>SECTION 14.0</b> for further details about this initiative.</li> </ul>
<b>More - What's New!</b>	
<b>U7 &amp; U9 Resource Guide</b>	<p>This new document replaces the Timbits Manual and NDL Guide:</p> <ul style="list-style-type: none"> <li><a href="#">Click Here</a> to open the PDF.</li> </ul>
<b>U11 Hybrid Goalie Policy</b>	<p>A Hybrid Goalie is a participant with the ability to dress and play both as a 'skater' and 'goaltender'. The participant is registered in the HCR as a 'skater' allowing them to dress and play in both positions.</p> <p><a href="#">Click Here</a> for further information.</p>
<b>U11 Player Pathway</b>	<p>Hockey CANADA introduces the 'U11 Player Pathway'. Player Development is at the core of U11 hockey, with the focus on refining skills so participants will experience success in practices and games.</p> <ul style="list-style-type: none"> <li><a href="#">Click Here</a> to review the document.</li> </ul>
<b>U13 AA Is on the Move!</b>	<p>U13 AA will transition to the Elite stream. Each Elite Association (Buffaloes, Northstars, Northwest, and Royals) will roster three evenly balanced U13AA teams within their program. This change aligns Hockey Calgary with the remainder of the province.</p> <ul style="list-style-type: none"> <li>Refer to <b>SECTION 18.0</b> for further details.</li> </ul>
<b>U13 House League</b>	<p>The South Calgary Hockey House League (SCHHL) piloted the U13 division in each Association last season. Hockey Calgary announced that starting the 2021-2022 season, the U13 House League division for members from: Blackfoot, Bow Valley, Knights and SW will move to REC Hockey.</p> <ul style="list-style-type: none"> <li><a href="#">Click Here</a> to be directed to REC Hockey Calgary</li> </ul>
<b>World Pro Partnership</b>	<p>SW Hockey will be partnering with World Pro Goaltending for the coming season. With this partnership, World Pro will be providing a discounted rate for <b>ALL</b> goalies registered with SW Hockey!</p> <ul style="list-style-type: none"> <li>More details about this program can be found on our website.</li> </ul>

### 3.0 ELIGIBILITY

All participants registering the SW Hockey Association must meet eligibility requirements. Specific detailed information is also available through Hockey Calgary.

All participants must be 4 to 17 years of age, as of December 31<sup>st</sup>. Proof of age must be provided upon request.

All participants must be permanent residents; as defined by the SW Hockey boundaries, and must live with one of their parents / legal guardians **OR** have an **approved** 'player release' from Hockey Calgary (HCAL).

- Approved releases **must** be submitted to the SW Hockey Registrar at the time of registration.
- Proof of Residency **must** be provided upon request; as per the Playing Rules & Regulations of Hockey Calgary. Failure to do so could result in the participant's suspension and or removal from the Association.

**NOTE:** POR's **can be requested ANY time** during the season, & can come from SW Hockey, or any of its governing bodies.



## 4.0 BOUNDARIES

Participants must register with the Association that has been assigned to your community as per the Playing Rules & Regulations of Hockey Calgary.

**NOTE:** Exception is the CUBS Program. Any participant born in 2017 can sign-up, and it does **NOT** matter what community you live in.

Further boundary details can be found at: <http://www.hockeycalgary.ca/associationList.php>

Alpine Park	Bayview	Belmont	Braeside
Bridlewood	Canyon Meadows	Cedarbrae	Chinook Park
Eagle Ridge	Evergreen	Haysboro	Kelvin Grove
Kingsland	Millrise	Oakridge	Palliser
Pine Creek	Pump Hill	Shawnee Slopes	Shawnessy
Silverado	Somerset	Southwood	Tsuut'ina Nation
Woodbine	Woodlands	Yorkville	HCAL Approved Releases

## 5.0 USERNAME & PASSWORD

Once on the TeamSnap login page, the member will complete **ONE** of the following steps;

### 5.1 Returning Members

Enter your **Username** and **Password** used to create your profile. Once logged on, proceed with completing the registration.

### 5.2 New Members

Members will need to create an account with a username and password.

- **Please retain this information for future use!**
- Usernames **MUST** be the **parent / guardian's name**, as the parent / guardian is the person who will be signing waivers, and making payments.

We **STRONGLY** suggest using a **PERSONAL** email when creating a username.

**NOTE:** Southwest does **NOT** have access to a members TeamSnap account information!

### 5.3 Forgot "Username or Password"

#### 5.3.1 Username

The username is your email address. If the email address has changed, the email address originally used to create the profile / account --- will **STILL** be your username.

An email **does NOT have to be active** to be used as the username. Members need to contact TeamSnap directly for assistance with their personal profile.

#### 5.3.2 Password

**IMPORTANT**





Forgotten passwords can be retrieved from the system, **ONLY** if the email address that was used to create your profile is **still an active account**.

For this reason, we **STRONGLY** suggest using a **PERSONAL** email.

If members are still having problems retrieving their password, **members will need to contact TEAMSNAPE** for assistance. SW does **NOT** have access to your TeamSnap account information

## 6.0 FEE SCHEDULE

### 6.1 Registration Fees

**Fees include the following:** Team photos (SportsMate), Home & Away game socks for U9 to U18. For CUBS, U7 & House League there is one (1) pair of socks provided. Also included in registration fees are ice rentals for games & practices, officiating costs, Hockey Calgary, Hockey Alberta & Hockey Canada player fees, insurance, coaching certifications, evaluations and administrative costs.

COMMUNITY PROGRAM			
DIVISION	AGE AS OF DECEMBER 31ST	BIRTH YEAR	REGISTRATION FEE
CUBS	4	2017	\$275.00
U7	5 – 6	2015 – 2016	\$775.00
U9	7 – 8	2013 – 2014	\$1025.00
U11	9 – 10	2011 – 2012	\$1125.00
U13	11 – 12	2009 – 2010	\$1225.00
U15	13 – 14	2007 – 2008	\$1250.00
U18	15, 16 & 17	2004 – 2006	\$1250.00
JUNIOR C	Contact Southside Hockey Association for registration.		
SOUTH CALGARY HOCKEY HOUSE LEAGUE PROGRAM			
SCHHL U9	7 – 8	2013 – 2014	\$700.00
SCHHL U11	9 – 10	2011 – 2012	\$700.00
SCHHL U13	<a href="#">Contact REC Hockey for registration.</a>		

### 6.2 Refund / Withdrawal Fees:

Any refunds or withdrawals are determined independently, per program.

COMMUNITY & HOUSE LEAGUE PROGRAM	
REFUND TIMELINE	AMOUNT OF REFUND
Withdrawal <b>up to ONE DAY PRIOR to the start date</b> of the participants age group team placement sessions.	<b>Full Refund, Minus \$100.00 admin fee.</b>
Withdrawal <b>during</b> the participants age group team placement sessions	<b>50% Refund. Minus \$100.00 admin fee.</b>
Withdrawal <b>after</b> the participants age group team placement sessions is completed.	<b>100% Non-Refundable</b>



CUBS PROGRAM			
REFUND TIMELINE	WITHDRAWAL DEADLINE		AMOUNT OF REFUND
Withdrawal <b>up to ONE DAY PRIOR</b> to the start date of the program.	FALL	OCT 15	Full Refund Less \$50.00 admin fee.
	WINTER	JAN 7	
Withdrawal <b>during</b> the first two (2) weeks of the program.	FALL	OCT 31	50% Refund Less \$50.00 admin fee.
	WINTER	JAN 23	
Withdrawal <b>requested on or after</b> →	FALL	NOV 1	100% Non-Refundable
	WINTER	JAN 24	

### 6.3 Additional Fees

ADDITIONAL FEES		
TYPE	AMOUNT	NOTE
Late Fee – Community	\$200.00	PER participant
Late Fee – House League	\$150.00	PER participant
Registration Change Fee	\$50.00	Participants already registered, will be charged a fee if changing programs. This fee is <b>PER</b> change
NSF	\$50.00	On all returned cheques

### 7.0 LATE REGISTRATION

Registrations received **AFTER August 22<sup>nd</sup>** will be accepted based on **availability**.

The late fee for the 2021–2022 season will take effect **August 23, 2021** at 12:01am for **RETURNING** members. Refer to **SECTION 6.3** for late fee amounts.

### 8.0 FINANCIAL ASSISTANCE

There are **MANY** programs available to help alleviate financial barriers to participate in organized sports. One of the main financial assistance programs is the **Flames EvenStrength Program** (FESP).

It is **VERY IMPORTANT** to register **EARLY**, in order for families to have full access to **ALL** financial assistance programs, as this is an application process, and families need to qualify for the assistance.

**NOTE**: In order to apply for funding, families need to first register with SW Hockey.

It is the responsibility **OF THE MEMBER** to follow up with the Hockey Calgary Registrar regarding the status of the FESP application. The Hockey Calgary Registrar can be reached at: [pam.douglas@hockeycalgary.com](mailto:pam.douglas@hockeycalgary.com)

Participants will **NOT** be considered fully registered if registration and applications are not completed

**IMPORTANT**



**IN FULL, by August 22, 2021.**

## 8.1 Financial Assistance Credits

Approved families will receive an email from Hockey Calgary. Hockey Calgary will also send an email confirmation to the SW Registrar.

### 8.1.1 Process to Apply the Credit

- The approved credit will be applied to the members' invoice only **AFTER** the approval has been received from Hockey Calgary.
- If the account is paid in full → members will receive funds back to the credit card that is on file.
- If on a payment plan → funds will be applied, and upcoming payments adjusted.

### Questions?

Contact the SW Hockey Registrar if there are further questions or inquiries about the financial assistance programs: [registrar@southwesthockey.ca](mailto:registrar@southwesthockey.ca)

## 9.0 EQUIPMENT

Full equipment **is always mandatory!** It is important to wear equipment properly and to **keep the equipment clean.**

Visit Hockey Calgary's website <https://www.hockeycalgary.ca/resources/equipment-care> for assistance with understanding equipment needs.

Need some extra guidance on proper equipment fitting? Check out this video put together by Hockey Calgary: <https://www.youtube.com/watch?v=VtzUxPebp2k>

## 10.0 RESPECT IN SPORT (RIS)

RIS is a **mandatory** program under the Playing Rules and Regulations of Hockey Alberta and Hockey Calgary.

One parent or guardian **MUST** complete this **1-hour online** program **BEFORE** registering with SW Hockey. There is a nominal cost to complete this program, and there is NO pre-registration code provided.



The Respect Group acknowledges that there is more to 'Respect in Sport' than just poor behaviour. As such they continue to update their program to include such important topics such as:

- Cyber Bullying
- Concussion Management



- Long Term Athlete Development



A participant's registration will be considered "**incomplete**" if the member does not have a **valid expiry date** on the Respect-In-Sport Certificate, at the time of the participants registration.

For information about Respect in Sport:

- RIS Profile;
- Re-Certification;
- NEW Members;
- How to retrieve your RIS Certification Number / Expiry Date;
- How to Add a Child and/or for;
- Help

Visit our website at: [www.southwesthockey.ca](http://www.southwesthockey.ca) then go to Parent > Registration > Respect in Sport

## 11.0 METHOD OF PAYMENTS

For participants to be **immediately fully registered** → the easiest way is to register online and pay by Credit Card or Visa Debit. **NOTE:** Full payment by credit card is the default.

### 11.1 Credit Card – Visa / Mastercard

#### 11.1.1 Option 1 – PAYMENT IN FULL

This option of registering allows a onetime FULL payment on your credit card.

#### 11.1.2 Option 2 – PAYMENT PLAN

This option allows members to make a **maximum of four (4) payments on the 1<sup>st</sup> of each month**, on your credit card. **NOTE:** The **EARLIER** registration is completed, the more opportunity there is for smaller monthly payments.

**All members on a payment plan will be fully paid by October 1<sup>st</sup>.**

#### 11.1.3 Payment Plan Breakdown

Members selecting the Payment Plan are required to pay a deposit immediately upon completing registration. Review the "Deposits PER Participant" chart for these amounts.

For a listing of the additional Payment Plan amounts, refer to the "Payment Plan Scenario" chart, on Page 14.

Deposits are PER Participant		
Hockey Program	Dates	Amount
Community	JUL 1 to AUG 22	\$300.00
House League (SCHHL)	JUL 1 to AUG 22	\$250.00
Community	AUG 23 to SEP 1	\$500.00
House League (SCHHL)	AUG 23 to SEP 1	\$300.00
Community	SEP 2 to SEP 30	\$625.00



House League (SCHHL)	SEP 2 to SEP 30	\$350.00
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The remainder of the fees that are owing, following the deposit paid → will be divided into equal monthly payments until October 1st.

To assist members with understanding Payment Plan Breakdowns, SW has outlined the following situations. These scenarios are based on a Community Hockey Program registration.

**NOTE:** It's important to recognize that the later a member registers, the number of available payments decrease; resulting in higher payment amounts.

Another important note: If a member registers on July 31<sup>st</sup>, the \$300 deposit is due immediately, then the first payment plan amount will also be processed on August 1<sup>st</sup>.

Payment Plan Scenarios			
Payment Plan	Member Registers Between	# Of Available Payments	Payment Breakdown
Option #1	JUL 1 – 31	4	\$300.00 deposit immediately, followed by 3 equal payments on August 1, September 1 & October 1
Option #2	AUG 1 – 22	3	\$300.00 deposit immediately, followed by 2 equal payments on September 1 and October 1
Option #3	AUG 23 – 31	3	\$500.00 deposit immediately, followed by 2 equal payments on September 1 and October 1
Option #4	SEP 1 - 30	2	\$625.00 deposit immediately, followed by the balance owing on October 1.
Option #5	OCT 1	1	Full payment is required

## 11.2 Money Order / Cash / Honorariums / Credits

If a member wishes to use these methods of payment, an immediate deposit is still required **before the participant(s) registration will be processed.** Refer to **SECTION 11.1.3** for deposit details.

### 11.2.1 Credits / Honorariums

- Contact the SW Registrar to have the credit applied to the account **after** you have registered your participant(s).
- If a member has paid in full → the member will be refunded the value of the credit owing.
- If a member is on a Payment Plan → the credit will be applied, and the remaining payment plan amounts will be adjusted accordingly.
- **Honorarium credits are non-transferable and non-refundable.**



### 11.2.2 Money Orders

- Money Orders are payable to: **Southwest Hockey Association**.
- **IMPORTANT**: Ensure that the participant(s) names are noted on the Money Order.

### 11.2.3 Submitting these forms of payment

- **MEMBERS** must arrange a **DROP OFF ONLY** with the SW Administrator.
- Do **NOT** send via Canada Post mail.
  - We do not accept any responsibility for lost money orders, cash or honorariums.
- The Administrator can be reached at: [admin@southwesthockey.ca](mailto:admin@southwesthockey.ca)

**NOTE**: Members may make multiple payments using these options, however full payment is still required by OCT 1<sup>st</sup>.

## 12.0 HOW TO REGISTER



Is the **ONLY** method of registration.

Beginning July, members can register online by clicking the "**Parents > Registration**" tab at the top of the home page. From there members would follow the instructions provided.

### 12.1 Important Note When Registering:

- **PAY IN FULL** is the default option.
- If a member **WANTS** the Payment Plan → the '**OFF**' button **MUST** be clicked to the '**ON**' position.
- Further "Tips" are also provided on the website.

### 12.2 System Problems

- If you are having system problems refer to the tips in **SECTION 1.2**

### 12.3 Tip Sheet

- A detailed **TIP Sheet** on 'How to Register' can be found by clicking the "**Parents > Registration**" tab at the top of the home page.

### 12.4 Hockey Canada Registration (HCR) ID

- **NEW** → Members **WILL** require participant **HCR ID** numbers in order to start the registration process.
- There is a step-by-step guide on the SW website for "**How to Register in TeamSnap**".

## 13.0 CUBS



This is a non-competitive 'learn to skate' with an introduction to the basics of hockey for 4-year-olds.

Participants must be 4 years old by Dec 31st. No previous hockey experience is necessary. There is **limited space in this program so register early to avoid disappointment.**

The program will run in two seasons and will each have 10 ice times. Members can register for one or both sessions as per the registration dates below.

CUBS Program		
Details	Fall Program	Winter Program
When	Saturday	Saturday
Where	Cardel Rec South	Cardel Rec South
Time	10:15 – 11:15 am	10:15 – 11:15 am
Dates	OCT 16 – DEC 18	Jan 8 – MAR 12
Registration Open Date	<b>JUL 1</b>	<b>NOV 15</b>

### 13.1 Equipment

New to hockey? Refer to **SECTION 9.0** for information about equipment. In addition to those resources, it is important to note:

- Hockey sticks should be between the child's chin and nose --- while ON skates. Tape should also be put on both the 'butt end' and blade of the stick.
- Skates 'out of the box' are NOT sharp. They will need to be sharpened prior to the participants first skate session.

### 13.2 Coaching in CUBS

**Did you know?** --- This program is run by volunteer coaches **from the parent group?**

Coaches in this division require the same certifications as the Timbit (U7) age division. For details on Coaching click on the "**Coaches**" tab on the SW website: [www.southwesthockey.ca](http://www.southwesthockey.ca)

### 13.3 Refunds for CUBS

Situations will arise where families chose to or are required to withdrawn from the Southwest Hockey Association for a variety of reasons. We understand that this will happen and have taken the time to formalize our policy surrounding this.

#### 13.3.1 Refund Amount

Refer to **SECTION 6.0** for a breakdown of the refund timeline in which money is returned.

#### 13.3.2 Withdrawal Process

1. Complete the 'Withdrawal Form' on the SW website. The form can be found by clicking on "**Parent > Registration > Withdrawal Request**".
2. Effective immediately the participant is no longer permitted to participate in any future SW ice times, or activities. **NO EXCEPTIONS.**
3. The Registrar will notify you once the withdrawal process has been completed.



**NOTE:** Once a participant has fully withdrawn, they are not permitted to register again until the following season. This is known as the “waiting period”. If there are unique circumstances, the Association may choose to waive this waiting period requirement depending on time of year or other circumstances.

**NOTE:** The time and date stamp of when the form is submitted requesting the withdrawal will be used to determine the applicable refunds where necessary.

## 14.0 U7 Timbits

The U7 division continues to be sponsored by Tim Hortons! The U7 Timbits Program is a mandated program in Calgary for 5 and 6-years old. The program focuses on skill development and the **FUNDamentals** of the game for the participants, coaches and parents. The U7 Program and its Rules and Regulations including the “Intro to Hockey guide are all outlined on the Hockey Calgary website.

Typically, U7 Junior are made up of participants who are 5-years old and the U7 Senior are 6-years old. However, it is possible to have either age in each category. Decisions for placement are determined through a simple evaluation process in September.

Hockey Canada announced mandatory ½ Ice Hockey for the U7 Program starting in the 2017-2018 season across all Minor Hockey Associations in the country. The U7 Program provides children the opportunity to learn fundamental movement and fundamental sport skills in a quality sport program tailored just for them.

### Why Cross-Ice Hockey?? Shrink the Rink - Reduce the Space, Increase the Pace!

- More Puck Touches (2x greater).
- More Completed Passes (5x greater).
- More Shots on Goal (6x greater).
- Better Ice Utilization.
- More participants are active during each ice session.
- Increased competition for all participants.
- **FUN FOR ALL!**

## 14.1 Jerseys & Equipment

Thanks to Tim Hortons, each participant in U7 receives a Timbits jersey that they get to wear for the season.

The jerseys must be worn during each practice, game and tournament that the team takes part in. No name bars and or sponsor bars are permitted on the jerseys. Full Equipment is mandatory including a mouth guard. For equipment information see **SECTION 9.0**.

## 14.2 Guidelines on Schedules

This scheduling information is provided to give families a scheduling guideline. The Association reserves the right to alter the guidelines to meet the program requirements.

U7 Timbits		
Details	Junior (JR)	Senior (SR)
Length	60 minutes	60 minutes
Where	Cardel Rec South (CRS) or Oakridge (OAK)	Cardel Rec South (CRS) or Oakridge (OAK)





<b>Weekday Practice Ranges</b>	Friday's	5:00– 7:15pm	Tuesday's	4:45 – 7:00pm
<b>Weekend Practice Ranges</b>	Sunday's	6:45 – 9:15am	Sunday's	6:45 – 9:15am
<b># Of Practices</b>	40 – 45		40 – 45	
<b>Max # of Games</b>	16		20	

### 14.3 Games

#### 14.3.1 Team Directed Games & Tournaments

Games and tournaments are only permitted during specified dates; as set by Hockey Calgary. U7 Junior are not permitted games prior to NOV 27<sup>th</sup>, and U7 Senior are not permitted games prior to NOV 13<sup>th</sup>.

#### 14.3.2 NEW --- Pilot Schedule U7 League Games

As many families to U7 are brand new to hockey, for the 2021 – 2022 season Hockey Calgary was going to pilot the scheduling of some league games.

Specific details have not yet been released; however, will be posted and/or communicated to the Head Coach / Team Manager as soon as details are available.

### 14.4 U7 Jamboree

The U7 Jamboree is taking place **February 26, 2022** and will be held at Cardel Rec South.

Each year Hockey Calgary puts on a U7 Jamboree. This event is a celebration of Timbits hockey and its attributes. The Timbits Jamboree is a family orientated day where families can enjoy the success of the season. Each participant who attends the Jamboree receives their Timbits Medal, honoring each participant for a job well done as well as a gift from Tim Hortons.

### 14.5 U7 Timbits Learn to Play Hockey Program

The “Learn to Play” program is run by Hockey Calgary and will be held **August 23-26, 2021**. The purpose of this program is to educate parents and coaches on the importance of skill development, while introducing ‘first-time’ athletes to the game of hockey.

If this is the **first year playing U7 Timbits**, regardless of age, participants can take part in the Timbits Learn to Play Hockey Program.

Registration is for participants who are **fully registered with their community association**. The program **FILLS UP FAST**; therefore, members will want to respond quickly to register. Registration is done by Hockey Calgary and is expected to open August 3, 2021

## 15.0 SOUTH CALGARY HOCKEY HOUSE LEAGUE (SCHHL)

SW Hockey is proud to be part of the SCHHL in conjunction with 3 other Associations; Blackfoot, Bow Valley and Knights.

The SCHHL will run in the U9 and U11 age division. If interested in this league, there are **LIMITED**



spaces available --- so **REGISTER EARLY** to avoid disappointment. Registration for this league is based on a 'first come, first **COMPLETED** registration' basis.

The SCHHL piloted the U13 division in each Association last season. Hockey Calgary has announced that the U13 House League division for members in South Calgary from Blackfoot, Bow Valley, Knights and SW will be moving to **REC Hockey** starting with the 2021-2022 season.

**Program runs from: October 25, 2021 to February 28, 2022**

- No activities will take place on the following;
  - November 8-14, 2021 (Remembrance Day)
  - December 20, 2021 – January 2, 2022 (Christmas Break)
  - February 14-21, 2022 (Family Day)

The **SCHHL** will register a maximum of:

- U9 – 8 team maximum with 19 participants per team
- U11 – 8 team maximum with 17 skaters + 2 goalies per team

### 15.1 How to Register

Register online and select the “**HOUSE LEAGUE**” option within your division. Refer to **SECTION 12.0** of this document for further details on how to register.

### 15.2 Refunds

#### 15.2.1 Refund Amounts

Refer to **SECTION 6.0** for a breakdown of the refund timeline in which money is returned.

#### 15.2.2 Refund Process

Refer to **Section 20.0** of this document for details on the Refund Policy.

### 15.3 Community Hockey vs House League Hockey

Here are a few differences to highlight between these two (2) streams of hockey;

Activity	Community Hockey	House League Hockey
<b>Evaluations</b>	Evaluate in September. Participants tiered based on skill, then placed on a team	Evaluate in <b>late</b> Sep/early Oct. Participants divided into <b>balanced teams</b>
<b>Schedules</b>	No set schedules	<b>Have</b> set schedules <i>(Within the SCHHL Guidelines)</i>
<b>Fundraising</b>	Are permitted to fundraise	<b>Not</b> permitted to fundraise
<b>Volunteer Bond</b>	SW Volunteer Bond - Yes	SW Volunteer Bond - Yes
<b>Extra Ice</b>	May purchase ice for additional practices or for exhibition games	<b>Not</b> permitted additional ice times
<b>Tournaments</b>	Allowed to participate	<b>Not</b> permitted



<b>Minor Hockey Week</b>	U9 to U18 participate	Does <b>not</b> participate
<b>City Playoffs</b>	U11 to U18 participate	Does <b>not</b> participate

### More Questions?

A comprehensive **document** has been created. Refer to the SW Hockey website, then click on “**Parents > Registration > House League**” for further information.

**NOTE:** SW Hockey reserves the right to cancel the SCHHL in certain divisions if we do not meet the minimum requirements. Participants would have the option to move programs or 100% of the fees paid to date will be refunded if SW cancels the division.

## 16.0 BODY CHECKING vs NON-BODY CHECKING

Body Checking vs NON-Body Checking is applicable **ONLY** in the U15 and U18 divisions.

During the registration process members will be asked if they would be interested in a “Body Checking” or “Non-Body Checking” team. The number of teams that SW registers in the checking divisions will depend on total number of participants registered for the season.

**IMPORTANT:** Your interest in being evaluated for a body checking team **does not guarantee** a spot on a body checking team. If a participant is not successful in making a checking team, then the participant will be placed in a Non-Body Checking division.

Depending on registration numbers, those who chose to play Non-Body Checking may not take part in the evaluations process and may automatically be placed on team.

Please see our Evaluations Policy and Guidelines for more details.

### 16.1 U15 Checking Clinic

Checking Clinics are **mandatory** for all **1<sup>st</sup> year U15 participants**. Participants only ever need to attend a clinic once. There is no cost to attend the clinic run by SW Hockey.

If a participant has already attended a U15 clinic over the Spring/Summer, then proof of attendance will be required and must be submitted to the Administrator.

**Dates for U15 Checking Clinic** → Will early to mid-September. Registered U15 participants will be contacted, and provided the specific information on how to register for the clinic.

Questions regarding the clinic, please contact the Development Coordinator at [development@southwesthockey.ca](mailto:development@southwesthockey.ca).

## 17.0 JUNIOR C

The Calgary Southside Hockey Association will exclusively host a JUNIOR C program for members in South Calgary. Residents from Bow Valley, Knights and Southwest will register and try-out for JUNIOR C with Southside. For more information contact Southside at [www.southsidehockey.ca](http://www.southsidehockey.ca)

## 18.0 ELITE TRYOUTS (AA or AAA)

Participants wishing to try-out for the Elite Stream of hockey must be in the U13, U15 or U18 age division.



To register with Elite for any camp or season they must already have shared access to your player's file. **You must contact the Elite Registrar** to advise you are interested in registering and they will request shared access in the Hockey Canada Registry. You cannot register with them until this step is completed! Don't delay as the process takes time! So, **if you want to be able to register when they open you need to be prepared in advance.** Only the Elite Registrar can initiate the shared file request

### 18.1 Which Elite Association?

The **community a participant lives in** determines which Elite Association the participant would be eligible to try-out for.

Based on the community boundaries, SW Hockey participants can try-out for either the Calgary Buffaloes Hockey Association **OR** Calgary Royals Athletic Association

To review the boundaries for the Elite Associations, visit the SW website then click on: "Parent > Registration > Elite" tabs.



[www.calgarybuffaloes.ca](http://www.calgarybuffaloes.ca)



[www.calgaryroyals.ca](http://www.calgaryroyals.ca)

### 18.2 Elite Participants registering with Southwest Hockey

In order to secure a spot with SW Hockey, in the event your participant is released from Elite try-outs, you **MUST** also have registered with SW Hockey! If your player is returned to SW for the 2021-2022 season and they are not already registered with SW, then registration will be accepted based on availability and a late registration fee will apply.

Choosing the Calgary Buffaloes or Calgary Royals option during the SW registration process **ONLY TELLS US** of your participant(s) intent to try-out; which guarantees the participant placement within SW. **This part of the process does NOT register the participant with the Elite Associations.**

Participants can only try out for one Association at a time.

**IMPORTANT:** Members **MUST UPDATE the SW Registrar** of your participants progress throughout the Elite try-out process.

### 18.3 Payments when trying out for Elite

Choose the appropriate registration package during the registration process.

No payment will be charged to participants trying out for their respective Elite Association at the time they complete registration with Southwest.

**IMPORTANT:** If a participant returns (is 'released' back) to SW, a **50% payment will be required immediately** and the balance owing is due OCT 1<sup>st</sup>.

### 18.4 Refunds for Elite Members



Refer to **SECTION 20.0** of this document for details.

## 19.0 REGISTRATION RECEIPTS

Registrants can print receipts from their TeamSnap account which can be found under the [My Registrations](#) section of the “My Clubs & Leagues Dashboard”.

To print a receipt for a TeamSnap Registration follow these steps:

- Login to TeamSnap from a web browser with the account that was used to submit the registration.
- On the My Clubs & Leagues Dashboard go to My Registrations.
- Click the **View Receipt** link for the registration.
- Click the Print Receipt button.

Completed registrations will remain under "My Registrations" for **one year** after completion.

Registrations cannot be removed from “My Registrations” prior to one year and registrations cannot be brought back after the one-year expiration.

**IMPORTANT:** SW strongly suggests that members print receipts **PRIOR** to the registration screen ‘dropping-off’ the dashboard during registration.

## 20.0 REFUND POLICY:

The Administration fee is \$100.00 non-refundable.

Situations will arise where families chose to or are required to withdrawn from the SW for a variety of reasons. We understand that this will happen and have taken the time to formalize our policy surrounding this.

It's important to note that team placement is **NOT** a valid reason for withdrawing.

### 20.1 Withdrawal Process

1. **Complete the withdrawal form on the website:**
  - a. Once this notification is received, SW will withdraw the member from the Hockey Calgary database.
  - b. Effective immediately the member is no longer permitted to participate in any future SW ice times or activities, no exceptions.
  - c. It is the responsibility of the member to follow up with the Director of Volunteers at [volunteers@southwesthockey.ca](mailto:volunteers@southwesthockey.ca) regarding your postdated cheque for the volunteer bond.
  - d. TTN Members must also email [kyle.dodginghorse@tsuutina.com](mailto:kyle.dodginghorse@tsuutina.com) to advise that you have completed the withdraw form.
2. The Registrar will notify you once the withdrawal process has been completed for SW with Hockey Calgary.

**IMPORTANT**



- a. **“Waiting Period”** – Once a participant has fully withdrawn, **they are not permitted** to register again **until the following season**.
- b. If there are unique circumstances, SW may choose to waive this waiting period requirement depending on time of year, and/or direction from Hockey Calgary.

**NOTE:** The time and date stamp when the form is submitted to request the withdrawal, will be used to determine the applicable refunds, where necessary.

## 20.2 Refund Policy

**Credit Card or Visa Debit Payments:** Refunds will be provided back to the Credit Card or Visa Debit account.

**Refund cheques:** Will only be made payable to the person identified on the invoice, unless the notes indicate that the payment was provided by someone different.

**Refund Amounts:** Refer to **SECTION 6.0** for a breakdown of the refund timeline in which money is returned.

## 20.3 Participant made an Elite team. How do I get my Refund?

It is the **MEMBERS** responsibility to advise the SW Registrar by **completing the withdrawal form** on the SW Hockey website; that your child will be playing with the Calgary Buffaloes, or the Calgary Royals for the current season.

All Elite participants receive a 100% refund from SW, of fees paid to date. If a member paid by Credit Card or Visa Debit either in full or on the payment plan; a 100% refund of fees received will be returned to your Credit Card or Visa Debit account.

## 20.4 Program Cancellation

**Credit Card or Visa Debit Payments:** Refunds will be provided back to the Credit Card or Visa Debit account.

**Refund cheques:** Will only be made payable to the person identified on the invoice, unless the notes indicate that the payment was provided by someone different.

If the Association is forced to cancel a program due to lack of participation a 100% refund would be provided.

If SW Hockey is forced to cancel any program(s), due to circumstances that are out of its control (E.g., COVID-19), all financial requirements and obligations of the Association will be reviewed and then SW Hockey will make every effort to pro-rate fees, and be fair and equitable to its members.

**NOTE:** SW reserves the right to review and adjust withdrawal fees based on individual circumstances including but not limited to health-related circumstances, relocations etc.

## 21.0 REGISTER NOW

**BOTH** systems that are used for registration have undergone significant changes in the off-season. Therefore, it is **VERY important that members follow the registration process IN THE ORDER** that the steps are outlined in order to avoid delays or problems with your registration.



The Hockey Canada Registration (HCR) database migrated to a **NEW** platform called HCR 3.0 Spordle. The new HCR 3.0 Spordle system REPLACES; eHockey and the Hockey Canada Registration 2.0 system.

### **How does this impact Members?**

1. The Registration Information document is a great resource and can be found under. [Supporting Documents](#)
2. **\*NEW\*** - Members will need to set up an HCR 3.0 Spordle Account.
  - a. Returning Members with an HCR ID# can complete this step at any time.
  - b. **NEW participants** will be instructed to set up this account “**AFTER**” the Registrar has provided you with an HCR ID#.
  - c. [Click Here](#) for instructions on creating the HCR 3.0 Spordle Account.
3. **After creating this account, ALL participant accounts will be linked.** You’ll have access to such information as: participant team placement, affiliations, certifications, Criminal Record checks (for Coaches), transfers, HCR ID#’s, Respect in Sport Certification, and more.
4. **Coaches and Officials** will create an account in their own name. This will give Coaches and Officials access to clinic information and certification dates.
5. **After you are registered**, review the “[Volunteers](#)” tab to understand your family commitment. The volunteer bond is applicable in our Community and House League programs.
6. **Familiarize yourself** with the “[Evaluations](#)” tab for information and dates.

**NOTE:** Members **MUST HAVE** the participant(s) Hockey Canada ID # in order to “start” registration.

### **Did you review ALL the registration information?**

1. Yes → I have reviewed this Registration Document.
2. As a condition of registration, I have reviewed **and understand** the following;
  - a. SW Hockey has a Volunteer Bond Program.
  - b. The mandatory requirements of the Respect in Sport – Parent program.
  - c. The “Residential Qualifications” as outlined by Hockey Calgary.

### **Before starting; have you:**

1. Located the detailed **TIP sheet on how to complete the online registration in TeamSnap.**
2. Located the Hockey Canada ID # **FOR ALL** participants being registered.
3. Both items can be found on the website under “**Parents > Registration**” tab.

### **Ready to begin?**

If you are ready to register, then return to the SW Hockey website:

1. “**Parents > Registration**” tab.
2. Find the program you are looking for.
3. Begin the appropriate steps as described in this ‘[Registration Information Document](#)’ in order to complete your registration.
4. As a preview, this chart shows the available programs that members can register for.



## 22.0 SOUTHWEST HOCKEY PROGRAMS

Registration opens on **July 1, 2021** for:

Programs	Registration Path
<b>For each program, members will visit: <a href="http://www.southwesthockey.ca">www.southwesthockey.ca</a></b>	
CUBS	Parents > Registration > CUBS (4-year-old)
Community Program	Parent > Registration
House League Program	Parent > Registration

Registration opens on **July 5, 2021** for:

Academy Program	Registration Path
Academy Fall Program	Parent > Registration > Academy (U11 / U13)

Cougars Club Programs	Registration Path
CUBS 'Intro to Hockey' Camp	Parent > Registration > Prep Camp
Power Skating Fall Program	Parent > Registration > Power Skating (U7 / U9)
AUG/SEP: Prep Camp - Player	Parent > Registration > Prep Camp
AUG: Prep Camp - Goalie	Parent > Registration > Prep Camp
Coaching	Coach > Coach Registration