



Assistant Team Manager

We require one (1) individual per team to complete this task. Duties include, but are not limited to:

- Reports to the SW Hockey Administrator, in conjunction with the Director of Volunteers.
- Responsible for assisting with the tracking of family volunteer credits according to the Association Volunteer Bond Program.
- Must update the 'Team Credit Tracker' via Google docs; as per the Director of Volunteers.
- Respect the use and access of team email addresses. It is **required** that **BCC:** is to be used when emailing families; unless **ALL** families agree otherwise.
- **Volunteer Bond Category – This is a 'Full Credit Position'.**